

# Executive Committee



**Jared Vega, Planning Council Chair**

Thursday, September 1, 2011

5:00 pm to 6:30 pm

Public Health

4041 North Central Avenue, Phoenix

14<sup>th</sup> Floor, Training Room

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## Meeting Minutes

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### Attendance

**Committee Members**    *AT: Attended    AB: Absent    EX: Excused    ALT: Alternate Present*

AT	Jared Vega	EX	Juan Carlos Perez	EX	Keith Thompson	ALT	Mary Rose Wilcox <i>alt: Mark Kezios</i>
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AT	MiAsia Pasha	AT	Randall Furrow	AT	Ron Hill
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### Administrative Agent Staff

Rose Conner	Jen Hawkins	Kim Eggert
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### Guests

**Support Staff:** John Sapero

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### Welcome, introductions and declarations of any conflicts-of-interest

Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Funding is provided by the United States Department of Health and Human Services, the Ryan White HIV/AIDS Treatment Extension Act of 2009 and the Maricopa County Department of Public Health. All of the documents distributed during this meeting may be requested from Planning Council Support.

## **MEETING MINUTES *continued***

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### **Determination of quorum**

Jared Vega determined that quorum was established with four of seven members present at 5:01 pm.

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### **Review of the minutes and action items from the prior committee meeting**

The committee silently reviewed the summary minutes from the May 5, 2011 meeting. No corrections were voiced.

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### **Administrative Agent update**

Jen Hawkins discussed:

- The Phoenix EMA received a final notice of grant award for GY 2011. The award is about \$170,000 greater than GY 2010
- Transitional Case Management Services were initially denied by HRSA. The AA has requested HRSA reconsider this decision
- ADAP is requesting HRSA's permission to enroll all ADAP clients in the Pre-existing Condition Insurance Program (PCIP).
- AHCCCS has frozen enrollment for childless adults. No new clients who are childless adults can enroll, and any existing clients that does not renew on time will be permanently dropped

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### **Council Chair Update**

Jared Vega discussed that he had learned that his employer would not allow him to utilize any further time off to attend Planning Council activities. This may affect his future Council participation. Jared related he is discussing the issue with his employer.

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### **Assessment of the Administrative Mechanism**

Jen Hawkins provided an overview of the completed report and answered general questions.

**MOTION:** Randall Furrow moved to accept the report and forward it to the full Planning Council for final approval. Ron Hill seconded.

**DISCUSSION:** None.

## **MEETING MINUTES *continued***

**OUTCOME:** The motion passed.

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### **Review of the GY 2012 Priority Setting & Resource Allocations (PSRA) Sessions**

The committee reviewed the decisions for GY 2012 funding made on August 20, 2011. Rose Conner discussed that because the EMA received a final grant award for 2011 that was so similar to the funding request for GY 2012, the AA recommended using the GY 2012 PSRA funding for the remainder of GY 2011.

The committee reviewed the differences in MAI funding and Part A funding, and how funding would be used to expand the distribution of providers throughout the EMA.

The committee reviewed the process, logistics and decisions related to the meeting.

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### **Approval of the formation of the Training, Education And Membership (TEAM) Committee**

Ron Hill provided an overview of why the Membership and Education & Empowerment Committees desire to combine into a single committee.

**MOTION:** Mark Kezios moved to approve a recommendation to the full Planning Council for the formation of the Training, Education And Membership Committee. MiAsia Pasha seconded.

**DISCUSSION:** None.

**OUTCOME:** The motion passed.

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### **Committee Reports**

**Allocations:** No report was provided.

**Community Health Planning & Strategies Committee:** No report was provided.

**Education & Empowerment:** Ron Hill discussed the committee is planning events and developing additional educational programming.

## **MEETING MINUTES *continued***

**Membership:** No report was provided.

**Rules:** No report was provided.

**Standards:** No report was provided.

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### **Determination of agenda items for the next Planning Council meeting**

#### **Planning Council Agenda Items (in addition to the recurring agenda items)**

Review of Notice of Grant Award

Centralized Eligibility Presentation

Committee Reports

Assessment of the Administrative Agent

TEAM Committee formation approval

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#### **Action Items to be completed by the next meeting:**

<b>Task</b>	<b>Assigned To</b>

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#### **Current events summaries**

No comments were voiced.

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#### **Call to the public**

No comments were voiced.

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#### **Adjourn**

The meeting adjourned at approximately 5:44 pm.